

## **Doctoral Apprenticeship Program**

### **Application Procedure:**

The Office of the VCRI offers a Doctoral Research Apprenticeship Program to outstanding Doctoral Students enrolled in DLSU. This program is designed to guide, train and mentor the best and the brightest doctoral students who have the potentials, skills, passion and the integrity to become successful faculty researchers, innovators and social catalysts in the years to come. This is a university-wide grant for 10 doctoral apprentices in any given year. The successful applicant shall be appointed as research apprentice, holding a title of "research associate" when involved in research projects, to one of the Research Centers or Research Faculty in his or her College. The selection criteria focus on the applicant's research track and his or her perceived capacity to finish the doctoral degree on time, producing quality dissertation and related research work.

### **Selection Process**

1. The program is open to both incoming and current DLSU Doctoral students.
2. PhD applicants must have written and defended a Master's thesis paper in any field of specialization or its equivalent, in case the student is in a ladderized doctoral program.
3. For incoming doctoral students, the applicant must have been admitted in any doctoral program, complying with the admissions requirements and procedures of DLSU OAS.
4. Incoming doctoral applicants must have a GPA of 3.0 or higher (or its equivalent) for his or her Master's degree program, or its equivalent in a ladderized doctoral program. Current doctoral students must have a GPA of at least 3.0.
5. An applicant must be willing to be a full-time student and must not be working or gainfully employed for the duration of the program. He or she must not be receiving any scholarship unless the scholarship has been given fully or partially by DLSU.
6. An applicant must be enrolled in at least 6 units of coursework every term, unless he or she is already working on the comprehensives and/or dissertation writing. He or she must follow the schedule of coursework in his or her chosen program, and must finish on time. The taking of coursework that is not on track or delay in the completion of dissertation must be justified in writing by the applicant's adviser.
7. Applicants are required to submit the following to the VCRI's office
  - a. Letter of application, indicating the preferred research center or research faculty assignment, to the VCRI, coursed through the RASD of the college the applicant belongs to
  - b. Updated resume
  - c. Personal statement essay, indicating personal and academic background, achievements, strengths and weaknesses, and career goals
  - d. Research experience essay, indicating research interests or tracks, conference and seminars attended, research plan for the completion of the doctoral degree and, if possible, a prospective mentor in the program and publication goals
  - e. Abstract of his or her Master's thesis or equivalent papers in a ladderized program.
  - f. Sample publications or paper presented in a conference
  - g. Transcript of records for incoming students or certified true and correct copy of a summary of grades from the DLSU Registrar's Office
  - h. Two recommendation letters, one from the adviser for the Master's thesis or former professor, and another from a head researcher the applicant has worked with in the past or a from a previous employer

8. The deadline for the submission of applications is a week after the DLSU OAS has published a list of accepted students in the doctoral programs for each term. Each selected candidate will be notified within a month thereafter, and will be scheduled for an interview with the Selection Committee, chaired by the VCRI, and composed of the Dean, RASD, and three other panellists (may be a Center Director, Research Faculty, Graduate School Coordinator or Graduate School faculty in a related area of the applicant's proposed dissertation topic) from the applicant's college. Accepted applicants will be notified one week after the interview and their apprenticeship commences the following term.