

# VCRI

Office of the Vice-Chancellor for Research and Innovation

## APPLICATION FOR GRANT

DLSU Science Foundation Funding for Registration Fees in International Conferences

Term \_\_\_\_\_ AY \_\_\_\_\_

A faculty member may apply for funding to cover registration fees to present a paper in an international conference. This grant can only be availed of once an academic year for a maximum amount of US\$800. To qualify, the faculty member must satisfy the following:

- He/She is a full-time teaching faculty member of DLSU.
- He/She must have an accepted paper to be presented in an international conference.
- He/She must obtain official permission to attend the conference.  
(Please attach approval from VC Academics)
- He/She has updated his/her DLSU Faculty Web page (please attach printout of updated faculty webpage)

Name of Faculty Member: \_\_\_\_\_

Department: \_\_\_\_\_ Rank/Status: \_\_\_\_\_

Title of paper to be presented in conference: \_\_\_\_\_

Basis for paper acceptance (please tick  )  full paper  partial/short paper  abstract

Was paper subjected to a review process (please tick  )  yes  no

(Please attach acceptance letter, copy of full paper, and reviewers' comments, if any)

Title of Conference to be attended: \_\_\_\_\_

Date of Conference to be attended: \_\_\_\_\_ City/Country \_\_\_\_\_

Date of Trip: From \_\_\_\_\_ To \_\_\_\_\_

Registration fee:  Mode of Payment: ( ) On-Site ( ) Credit Card\* ( ) Bank Transfer\*\*

(\*Attach photocopy of the bank billing statement and the acknowledgement receipt) \*\* (Attach photocopy of the bank transfer.)

The last time I availed of a DSLU-SF grant for registration fees was when I attended the conference entitled \_\_\_\_\_ held last (date) \_\_\_\_\_ that took place in (city/country) \_\_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Endorsed by:

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Dean

Approved by:

\_\_\_\_\_  
**Prof. RAYMOND GIRARD TAN, Ph.D.**

Vice Chancellor for Research and Innovation

\_\_\_\_\_  
**BR. ARMIN A. LUISTRO FSC**

President, DLSU-Science Foundation

Grantee must submit a written report to the DLSU Science Foundation upon completion of the activity.